



Bicycle and Pedestrian Planner

Primary Responsibilities

Do you believe that safe access to transportation and physical activity is essential for healthy communities? Would you like to use your placemaking skills and knowledge of innovative bicycle and pedestrian planning to make walking and bicycling easy and pleasant? Would you like to work with Trailnet's team of passionate advocates, including urban planners and public health professionals, to improve our region?

Trailnet is looking for an urban planner with expertise in placemaking and active transportation and the ability to manage events. We want a dynamic, highly skilled professional who desires to apply his or her urban planning expertise toward making St. Louis a better place for people to walk and bike. But more importantly, we seek a person who shares our passion to get people moving and to help our region build for better walking and biking.

About the Organization

Trailnet is a nonprofit 501(c)(3) organization with a 26-year history making walking and biking a way of life in the St. Louis region. Trailnet achieves its mission through a variety of programs that get people moving and help the region build for better walking and biking.

Responsibilities

- Collaborate with a diverse group of residents, advocates, and members of the City of St. Louis' Healthy Eating and Active Living (HEAL) Partnership to carry out traffic calming demonstrations through engaging community events
- Work with elected officials, city staff, and decision makers to ensure successful traffic calming demonstrations
- Recruit and manage community liaisons to assist with outreach for the demonstrations
- Educate community members, decision makers, and professionals on traffic calming best practices, including presentations at local and regional conferences
- Plan and lead a study tour of traffic calming in and near Kansas City
- Work with our communications staff and our partners to publicize events and document successes
- Manage the design and creation of a library of reusable traffic calming objects, including the Request for Proposals and selection process
- Work with communities to design a safe and feasible traffic calming demonstration layout appropriate the neighborhood
- Plan and coordinate all aspects of four traffic calming demonstrations, including obtaining permits, facilitating planning meetings, and recruiting volunteers, setting up the demonstrations, talking to residents throughout the demonstrations, and cleaning up after the event
- Manage grant deadlines and deliverables, including monthly reports and evaluation of traffic calming demonstrations
- Collaborate with our partners and internal staff to share information and provide support

In order to complete other tasks as assigned; you may have to help out with activities that are only tangentially related to the specific planning tasks. The reality is that Trailnet is a collaborative effort and some projects require all hands on deck in order to achieve our mission.



Required qualifications

- A passion for and understanding of the power of walking and bicycling to improve health and community
- A commitment to Trailnet's mission, vision, and goals
- Master's in Urban Planning or closely related field or a Bachelor's with two years experience in Urban Planning or a closely related field
- Experience and knowledge in traffic calming best practices, including NACTO's Urban Street Design Guide
- Experience and knowledge in placemaking, including pop-ups and temporary installations
- Strong sense of curiosity, with a high level of creativity and the ability to be flexible in finding solutions and working with others
- Someone with an outgoing and social personality who naturally enjoys outreach with diverse communities and partners
- Excellent oral and written communication skills
- Ability to work independently and manage
- Ability to work in a fast moving and at times intense environment; ability to work with fast-paced colleagues
- Ability to help set up and take down traffic calming demonstration equipment
- Ability to drive a 12 passenger van

Suggested qualifications

- Fluency with Microsoft Office, Esri ArcGIS, Google Maps, Google Earth, and Adobe Creative Suite
- Experience in community engagement and coalition building, particularly among diverse populations
- Experience in program evaluation
- Experience in grant management

Compensation

Competitive benefit package, salary commensurate with experience, flexible hours, casual work environment, office located in downtown St. Louis, a short walk from MetroLink. Company car is available for some business-related local and regional travel. Free membership to the Downtown Bike Station.

Trailnet is an Equal Opportunity Employer. It is our policy to make all personnel decisions without discriminating on the basis of race, color, creed, religion, sex, physical disability, mental disability, age, marital status, sexual orientation, citizenship status, national or ethnic origin, and any other protected status.

Applicants should send cover letter and resume to hr@trailnet.org. The position is needed immediately and will close when the ideal candidate is selected.