Trailnet Vision Meeting

Committee: Destinations and Routes
Date: May 3, 2017
Time: 9am to 10:30am

Action Items:

1. Submit signed copy of conflict of interest form, planning lens agreement, photo release
2. Review Google drive folder
3. Review best practices guide/reading materials. At next meeting, we will reflect on articles and share personal experiences.
4. Select chair
5. Complete and share Trailnet vision survey
6. Select next committee meeting

Attendees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Affiliation</th>
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<tr>
<td>Todd</td>
<td>Antoine Great Rivers Greenway</td>
</tr>
<tr>
<td>Wendy</td>
<td>Campbell Community Member</td>
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<tr>
<td>Justin</td>
<td>Carney St. Louis County - Planning Department</td>
</tr>
<tr>
<td>Liza</td>
<td>Farr Bi State Development</td>
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<tr>
<td>Ken</td>
<td>Goldman Trailnet Board</td>
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<tr>
<td>John</td>
<td>Kohler City of St. Louis Board of Public Service</td>
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<tr>
<td>Scott</td>
<td>Ogilvie City of St. Louis Board of Aldermen</td>
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<tr>
<td>Rachael</td>
<td>Pawlak East West Gateway Council of Governments</td>
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<tr>
<td>Ramona</td>
<td>Scott Community Member</td>
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<tr>
<td>Jamie</td>
<td>Wilson City of St. Louis Streets Department</td>
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<tr>
<td>Grace</td>
<td>Kyung Trailnet</td>
</tr>
<tr>
<td>Cindy</td>
<td>Mense Trailnet</td>
</tr>
<tr>
<td>Abby</td>
<td>Schroeder Trailnet (intern)</td>
</tr>
<tr>
<td>Gary</td>
<td>Newcomer Community Builders Network</td>
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1. **Introductions**
   a. Participants participated in an impromptu networking activity where each member were asked to answer three questions. The answers were collated and discussed. [Click here](#) for a full list of responses from all of the committees.
   b. Trailnet staff will consolidate the information gathered to identify overall themes for major barriers and best assets before the next committee meeting.

2. **Facilitation Review & Draft Ground Rules**
   a. Trailnet staff explained their role as facilitators positioned to listen and move the conversation forward as we develop a master plan for the vision.
   b. Handouts included the draft Ground Rules for consideration and approval at the next meeting. [Click here](#) to view handouts.
   c. Each committee will be color coded which can be found below:

<table>
<thead>
<tr>
<th>Color Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>Green</td>
<td>Land Use</td>
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<tr>
<td>Orange</td>
<td>Destinations and Routes</td>
</tr>
<tr>
<td>Blue</td>
<td>Design and Placemaking</td>
</tr>
<tr>
<td>Pink</td>
<td>Public Input</td>
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<tr>
<td>Yellow</td>
<td>Funding and Governance</td>
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3. **Destinations and Routes Committee Role**
   a. Participants share their opinions and expertise with the goal of developing a collective vision which includes destinations, routes, and phases recommendations for Destinations and Routes.

4. **Meeting Goal**
   a. Introduce the overall process and seek feedback on tools, methods and committee make-up. Trailnet presented an overview of their vision. [Click here](#) for slides.

5. **Planning Lens Agreement**
   a. The process will be guided by a planning lens that calls for the vision to be built for the long term, support an equitable St. Louis, support a healthy community, be a place that puts people first and contribute to a local thriving economy.
   b. Participants are asked to sign the [agreement](#) affirming their adherence to these principles as recommendations are developed.

**Action Item:** Sign [planning lens agreement](#) before next committee meeting
6. **Timeline**
   a. The master planning process is in between phases 1 and 2 of an 18 month process. For a diagram of the phases [click here](#). Trailnet is convening committees and considering opportunities to bring all the committees together to share first drafts and seek cross sector input. As dates are selected, reminders and “save-the-date” announcements will be sent.

7. **Conflict of Interest Form**
   a. Reviewed and requested each committee members to sign. Any committee members with questions or reservations about signing the form were asked to meet with Grace for adjustments and clarifications.

   **Action Item**: Sign [conflict of interest](#) form before next committee meeting

8. **Committee Structure Overview**
   a. Roles/Responsibilities
      i. Destinations and Routes - Determines destinations, routes, and phases for building the vision.
   b. Communication Preference
      i. Email and google drive will be used
      ii. If you need other means of communication, let us know

   **Action Item**: Review [Google Drive](#) folder

9. **Committee Objective and Tasks**
   a. Make recommendations on destinations, routes, and phasing ensuring routes are feasible and equitable.
   b. Decisions to Make:
      i. Recommend and approve destinations to connect
      ii. Recommend and approve routes to connect destinations
      iii. Recommend and approve phasing for routes
      iv. Recommend Neighborhood Network of protected bike lanes and Calm Streets to connect signature routes
   c. Work tasks:
      i. Identify and prioritize destinations to connect
      ii. Identify and prioritize routes to destinations
      iii. Identify and prioritize Neighborhood Network
      iv. Share public outreach opportunities with their network
   d. Schedule
      i. 5-6 meetings before November and 2 meetings before April 2018
e. Who’s Missing?
   i. Trailnet would like recommendations for community members who can
      join committees or be interviewed as stakeholders. Committee size is
      aimed for about 15 people.
      1. Destinations and Routes Committee has completed this goal.

f. Steering Committee:
   i. Steering committee members will comprise of the chair/co-chair of each
      of the committees.
   ii. Destinations and Routes Chair:
      1. Ramona Scott is interested in chairing the committee.

**Action Item:**
1. Review [best practices guide/reading materials](#). At next meeting, we will reflect
   on articles and share personal experiences.
2. Select chair

10. Survey Outreach
   a. Trailnet survey open until the end of May. The survey is geo-coded and includes
      demographics including a measure for poverty. Trailnet’s strategy is to target low
      response areas for face to face outreach and leveraging partners to share our
      survey.
   b. Please take the survey and share with those you feel would like to share their
      input.
      i. [Google drive folder](#) has template emails and social media postings to use
         if needed.

**Action Item:**
1. [Complete Trailnet survey](#)
2. [Share Trailnet survey](#) with friends and organizations

11. Next Steps
   a. Complete Action Items.
      1. Review Google Drive Folder link [here](#) - At next meeting, we will
         reflect on articles and share personal experiences.
      2. Review [Best Practices Guide/Reading Materials](#) - At next meeting, we will
         reflect on articles and share personal experiences.
      3. Select Next Committee Meeting based on feedback from committee and
         previous doodle poll.
12. Parking Lot Items
   We may assign these items to other committees or discuss at a future date were
   identified.
   a. Have we considered implementing a health impact assessment while developing
      the master plan? How can we do this and possibly a social impact assessment?
   b. Northside Aldermen needed
      i. Marlene Davis may be interested in joining a committee
   c. Paul Wojciechowski would be important to involve throughout the Destination and
      Routes committee meetings. Trailnet and John Kohler will explore possibilities of
      how to engage Paul into the process.
   d. Public libraries would be a good place for public outreach opportunities
   e. Recreational Centers and Parks will be important stakeholders to involve -
      Contact Greg Hayes
   f. Parks department representative is needed on the committee - Contact Kim
   g. Having maps printed and ready for the next meeting would be helpful to move
      things along on what options are available. Trailnet should take time to
      brainstorm some proposed alternatives based on survey feedback. What would
      this baseline map include?
   h. Need Downtown Multimodal Mobility study information
   i. Sister Cities event through NACTO on June 8 & 9 and may be of interest to some
      committee members to attend
   j. Ramona Scott may be able to help Trailnet connect with some faith based
      organizations